



**AGENDA  
ENFIELD TOWN COUNCIL  
SPECIAL MEETING**

**Thursday, May 14, 2015**

**\*\*\*\*\*5:30 p.m. – Council Chambers\*\*\*\*\***

- 1. Roll Call**
- 2. Agenda Items**
  - a. Introduction of Main Motion
    - Amendments to Town Appropriations
    - Amendments to Total Town Operation Appropriation
    - Amendments of Entire Budget Appropriation (Town and School)
    - Amendments to Revenue Estimates
    - Amendments to Social Services Fund
    - Amendments to Recreation Fund
    - Amendments to Information Technology Fund
    - Amendments to Capital Improvement Fund
  - b. Adopt Resolution re: LOCIP Grant
  - c. Adopt Resolution re: Education Block Grant
  - d. Adopt Resolution re: Setting Tax Rate
- 3. Budget Discussion**
- 4. Executive Session**
  - a. Personnel Matters
  - b. Pending Litigation
  - c. Real Estate Negotiations
- 5. Adjournment**

**ENFIELD TOWN COUNCIL**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that page 13, General Fund Revenue Summary and page 19, Summary of Expenditure of the Town Budget, as submitted by the Town Manager and the estimates for the fiscal year commencing July 1, 2015 and ending June 30, 2016 including estimates of receipts and expenditures and recommendations of said Town of Enfield for:

Emergency Medical Services (pgs. 123, 127-132);  
Water Pollution Control (pgs. 135, 139-146);  
Social Services Fund (pgs. 149, 151-185);  
Dog Fund (pgs. 225, 228);  
Information Technology Fund (pgs. 197, 201-206);  
Recreation Fund (pgs. 209, 212-222)  
Insurance Fund (pgs. 189-194); and  
Capital Improvement funds (pgs. 231-234)

be accepted and approved by the Town Council of the Town of Enfield.

**BE IT FURTHER RESOLVED**, that any and all monies deemed by the Enfield Director of Finance saved by the Enfield Board of Education, unspent and unencumbered, in its Fiscal Year 2015 General Fund Allotment be appropriated to the Information Technology Fund at the date of earliest action by the Enfield Town Council in order to offset the required FY 2016 Enfield Board of Education's contribution.

Date Prepared: May 11, 2015  
Prepared by: Finance and Town Manager

**ENFIELD TOWN COUNCIL**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that the Town Council of the Town of Enfield does hereby appropriate LOCIP Grant Funds in the amount of \$320,305 for the following purpose in accordance with the 2015-2016 Annual Operating and Capital Budget:

Town Road Paving	\$320,305
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Date Prepared:	May 11, 2015
Prepared by:	Finance and Town Manager

**ENFIELD TOWN COUNCIL  
RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that the Town Schools' Budget adopted by the Town Council in the amount of \$65,883,682 included the anticipated revenue of \$28,973,638 from the Education Block (Cost Sharing) Grant, on page 14 of the 2015-2016 Annual Operating and Capital Budget

Date Prepared: May 11, 2015  
Prepared by: Finance and Town Manager

**ENFIELD TOWN COUNCIL**  
**RESOLUTION NO. \_\_\_\_\_**

**RESOLVED**, that a tax rate of 29.99 mills be set on the Grant List of October 1, 2014 for the Town of Enfield and shall be payable in two semi-annual installments - July 1, 2015 and January 1, 2016;

**BE IT FURTHER RESOLVED**, however, that real estates and personal property taxes amounting to \$100.00 or less shall be paid in full on July 1, 2015; and

**BE IT FURTHER RESOLVED**, however, that motor vehicle taxes shall be paid in full on July 1, 2015; and

**BE IT FURTHER RESOLVED**, that any motor vehicle, real estate or personal property taxes in the amount of \$5.00 or less, shall be waived, pursuant to Connecticut State Statute §12-144c.

Date Prepared:        May 11, 2015  
Prepared by:        Finance and Town Manager

# **2015-2016 AMENDMENTS**

## **Amendment to Town Appropriations**

**AMENDMENT #1** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 25 in accordance with the following schedule (car allowance):

	<u>FROM</u>	<u>TO</u>
<b>TOWN MANAGER</b>		
TRAVEL	12,500	16,100

**AMENDMENT #2** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 63 in accordance with the following schedule (two police officers):

	<u>FROM</u>	<u>TO</u>
<b>POLICE SERVICES</b>		
SALARIES	7,723,269	7,872,197
HEALTH INSURANCE	1,414,368	1,450,235
LIFE INSURANCE	12,138	12,362
MEDICARE	94,685	96,767

**AMENDMENT #3** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 69 in accordance with the following schedule (security officer salaries):

	<u>FROM</u>	<u>TO</u>
<b>SCHOOL SECURITY</b>		
SALARIES-PART TIME	661,809	629,110

**AMENDMENT #4** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 76 in accordance with the following schedule (electrical contracting):

	<u>FROM</u>	<u>TO</u>
<b>BUILDING &amp; GROUNDS MAINTENANCE</b>		
BUILDING REPAIRS & MAINTENANCE	356,500	341,500

**AMENDMENT #5** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 119 in accordance with the following schedule (transfers out, non-union increases):

	<u>FROM</u>	<u>TO</u>
<b>TRANSFERS OUT</b>		
TRANSFERS TO CAPITAL (Emulsion tank, various)	2,960,620	2,720,620
TRANSFERS TO IT (Admin computers, land use board)	1,957,166	2,026,694
TRANSFERS TO RECREATION (Fund balance, PC position)	358,052	70,052
TRANSFERS TO SOCIAL SERVICES (Phase in new positions, fee increase)	2,608,234	2,521,385
TRANSFERS TO OPEB	125,000	0
COLLECTIVE BARGAINING (Non-union salary increase)	300,000	261,337

**AMENDMENT #6** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on page 120 in accordance with the following schedule (change of refunding estimate):

	<u>FROM</u>	<u>TO</u>
<b>DEBT SERVICE</b>		
INTEREST	1,512,455	1,709,455

**Amendment to Total Town APPROPRIATION**

**AMENDMENT #7** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 APPROPRIATION for the Town  
as shown on page 19 by DECREASING from \$59,486,006 to \$59,117,024.

**Amendment to Total Town and School APPROPRIATION**

**AMENDMENT #8** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget by DECREASING the Total School  
and Town APPROPRIATION as shown on page 19 from \$125,369,688 to \$125,000,706.

**Amendment to Revenue Estimates**

**AMENDMENT #9** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on pages 14-15 in accordance with the following schedule:

	<u>FROM</u>	<u>TO</u>
<b>GENERAL FUND REVENUE</b>		
TAXES-REAL ESTATE	71,723,067	71,094,437
TAXES- MOTOR VEHICLE	8,231,923	8,136,960
TAXES -PERSONAL PROPERTY	5,951,844	5,883,184
PENALTY & INTEREST	650,000	850,000
FIRE DIST TAX COLLECTIONS	290,000	300,000
WPC TRANSFERS IN	377,246	390,517
APPROPRIATED FUND BALANCE	1,800,000	2,000,000

**AMENDMENT #10** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget by DECREASING the  
Revenue Appropriation as shown on pages 14-15 from \$125,369,688 to \$125,000,706



**Amendment to Water Pollution Control Fund**

**AMENDMENT #11** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget  
as shown on pages 140 in accordance with the following schedule:

	<u>FROM</u>	<u>TO</u>
FUND TRANSFERS	677,246	690,517

**Amendment to Social Services Fund**

**AMENDMENT #12** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Budget as shown on pages 149 to 185 in accordance with the  
following summary of changes:

	<u>From</u>	<u>To</u>
<b>CHILD DAY CARE REVENUE</b>		
TRANSFERS IN	390,416	385,416
CLIENT FEES	1,045,835	1,050,835
<b>YOUTH SERVICES REVENUE</b>		
TRANSFERS IN	579,635	575,228
<b>EXPENDITURES</b>		
SALARIES	285,068	280,661
<b>NEIGHBORHOOD SERVICES REVENUE</b>		
TRANSFERS IN	202,226	163,505
<b>EXPENDITURES</b>		
SALARIES	139,543	112,043
HEALTH INSURANCE	44,884	33,663
<b>FAMILY RESOURCE CENTER REVENUE</b>		
TRANSFERS IN	169,675	130,954
<b>EXPENDITURES</b>		
SALARIES	123,289	95,789
HEALTH INSURANCE	46,553	35,332
<b>BOARDS &amp; COMMISSIONS</b>		
COMMISSION ON AGING	7,500	10,000
UNALLOCATED BOARDS	50,500	48,000



**Amendment to Information Technology Fund**

**AMENDMENT #13** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Information Technology Fund  
as shown on page 197 - 206 in accordance with the following schedule:

	<u>FROM</u>	<u>TO</u>
<b>REVENUE</b>		
TRANSFERS IN GENERAL FUND	1,957,166	2,026,694
TRANSFERS IN BOE	2,003,614	1,828,614
<b>EXPENDITURES</b>		
TECHNOLOGY EQUIPMENT	1,096,069	988,869
TECHNOLOGICAL SERVICES	1,305,405	1,307,133

**Amendment to Recreation Fund**

**AMENDMENT #14** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 Recreation Fund  
as shown on page 209 - 222 in accordance with the following schedule:

	<u>FROM</u>	<u>TO</u>
<b>REVENUE</b>		
TRANSFERS IN GENERAL FUND	358,052	70,052
APPROPRIATED FUND BALANCE	0	320,000
<b>EXPENDITURES</b>		
SALARIES	145,248	177,248

**Amendment to CIP Fund**

**AMENDMENT #15** by Councilman \_\_\_\_\_, seconded by Councilman \_\_\_\_\_,  
to amend the Manager's proposed 2015-2016 CIP Budget  
as shown on pages 231 to 234 in accordance with the following schedule:

	<u>FROM</u>	<u>TO</u>
<b>CAPITAL IMPROVEMENTS FUND</b>		
<b>REVENUE</b>		
TRANSFERS IN GENERAL FUND	2,960,620	2,720,620
<b>EXPENDITURES</b>		
PUBLIC WORKS EQUIPMENT	216,700	176,700
SENIOR CENTER RUG REPLACEMENT	40,000	0
PARKING LOT REPAIRS	50,000	0
EMS VEHICLE VENTILATION SYSTEM	35,000	0
SCHOOL FACILITIES	75,000	0